



APPLICATION & TEACHER RECOMMENDATION
The Warrior Yearbook 2018-2019

The yearbook is a student-run publication and a project-based class. To be a part of our team, you must maintain regular attendance, work independently, collaborate with classmates, meet deadlines for assignments, act professionally, and regularly contribute toward discussions. It is essential that you meet these obligations. This class is not “an easy A.” You will be expected to work hard and treat your job seriously. Only sign up for this class if you will do your best and take it seriously.

Directions:

1. Complete the application, including a one page written response to the essay prompt.
2. Ask a teacher, counselor, or another adult who knows you well to complete the recommendation form. Recommendations may be turned in separately or emailed to the yearbook adviser.
3. Submit your completed application to the yearbook adviser: **Mr. Jacobo, room 210, jordan.jacobo@lebanon.k12.or.us**
4. Remind your teacher/counselor to submit the recommendation form as well. They can email their recommendation to Mr. Jacobo or send it to his mailbox at LHS.

Student Name

Current Grade Level

Preferred Email

Preferred Phone Number

(Initial) _____ I understand that yearbook will only be offered during 6th period.

(Initial) _____ I understand that yearbook is a year-long course. I am applying for both semesters.

(Initial) _____ I understand that yearbook requires some work, such as photography assignments or interviews, to be completed outside of class. Page designers may be asked to work outside of class to meet publication deadlines.

OPTIONAL: Are you interested in a yearbook leadership position during 7th period?

[] Yes, I want to be a leader on the yearbook staff, and I will be taking Yearbook Leadership 7th period.

(Initial) _____ I understand that I will be expected to work independently in per. 7 Yearbook Leadership.

STAFF POSITIONS AVAILABLE: Circle and number your 1st, 2nd, and 3rd preference.

____ **Editor-In-Chief:** supervises all other staff members and works closely with the yearbook advisor; must have previous yearbook experience and be available for an interview with Mr. Jacobo.

____ **Section Editor:** supervises all reporters and photographers for a specific yearbook section; must be willing to take on a leadership role with extra responsibilities. Previous yearbook experience required.

(Circle Which Sections You are Interested In)

<i>Seniors</i>	<i>Juniors</i>	<i>Sophomores</i>
<i>Freshmen</i>	<i>Sports</i>	<i>Student Life</i>
<i>Academics</i>	<i>Clubs</i>	<i>Advertising</i>

____ **Business/Sales Manager:** responsible for coordinating sales, advertising, and marketing plans; must have previous yearbook experience.

____ **Page Designer:** responsible for designing the yearbook pages by working with supervising section editors; will collaborate with reporters and photographers to plan out what content is needed.

____ **Photo Editor:** supervises all photographers and works with section editors to plan out what content is needed; must be willing to take on a leadership role with extra responsibilities. Previous yearbook experience required.

____ **Photographer:** must be available to take photos at school events during and after school; transportation to after school events is required; photographers are also responsible for editing their work and uploading photos to the yearbook design program.

____ **Reporter:** must be willing to write news articles and interview students on a variety of topics, including sports, student life, academics, and clubs; reporters will learn to write in AP style and follow structure of journalism writing.

(left blank intentionally, so pg. 5 can be completed separately)



RECOMMENDATION FORM
The Warrior Yearbook 2018-2019

Student instructions: Ask a teacher, counselor, or another adult or who knows you well to evaluate you on the criteria below. This recommendation will be used to make our final choices for the yearbook staff.

Teacher instructions: Send your recommendation via email (jordan.jacobo@lebanon.k12.or.us) or to Mr. Jacobo's mailbox at LHS.

Name of yearbook applicant: _____

Recommendation completed by: _____

We appreciate your help in screening applicants for yearbook staff. This will help ensure a quality yearbook for next year. Please be honest as you evaluate the applicant using the scale below.

- 5: Excellent; almost always meets the criteria
- 4: Very good; usually meets the criteria
- 3: Good; somewhat meets the criteria
- 2: Fair; occasionally meets the criteria
- 1: Poor; rarely meets the criteria

Dependable Responsible student; completes assignments on time.	Cooperative Positive attitude; eager to help others	Sociable Works well with peers in small groups	Creative Has fresh ideas and is eager to share; can think conceptually	Organized Uses a system to stay organized; can prioritize multiple duties	Total Score
_____ / 5	_____ / 5	_____ / 5	_____ / 5	_____ / 5	_____ / 25

Please use this space for any additional comments. How will this applicant bring positive contributions to the yearbook staff? Describe the strengths they have shown in your classroom.
