

# **NEW STUDENT REGISTRATION PACKET 18-19 Year**

## **New Student Check list – forms to complete-keep this form**

1. Move-in Log
2. Records Request
3. Student Information Form (registration form)
4. Free & Reduced Lunch Application (optional)
5. Forecast form – for choosing classes
6. Do you need bus service? If you live within 1.5 miles of the high school this is a walk zone. If you live outside the 1.5 miles walk zone, please contact the bus barn at 541-451-8485 to get set up on a bus route. Or we can do that while you are here.
7. Does your student have an IEP (special education)? If so, we will request records from your last school and once we get a faxed copy of your transcript, withdraw grades and IEP, our special education secretary will contact you to set up an appointment with the Counselor and Special Ed teacher. (Skip #8)
8. Did you bring a transcript and withdraw grades from your last school today? If so, we can schedule a counselor appointment today. If not, we will request this information from your last school after you have filled out registration paperwork. Once we receive this information back from your prior school, we will contact you by phone to set up an appointment to meet with a counselor.

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My counselor appointment day/time

### **Lebanon High School Counselors (541) 451-8555**

Wendy Anderson x1031 (9<sup>TH</sup> GRADE)

Skyler Bascom x1033 (10<sup>TH</sup> GRADE)

Jessica Rist x1010 (11<sup>TH</sup> GRADE)

Moria Golub x1035 (12<sup>th</sup> GRADE)

Wendy Anderson x1031 (12<sup>TH</sup> GRADE)

LHS Registrar – Rhonda Restau x1052 or direct line 541-259-8815

9. Once your student has started school and is attending classes we can generate a parent Pinnacle Account for you. This allows you to check your student's grades and attendance online. To get to pinnacle, go to the LHS homepage at <http://high-school.lebanon.k12.or.us/> then over on the right under *Quick Links*, click on *Pinnacle Login*. To get your parent pinnacle account please send an email to [Rhonda.Restau@lebanon.k12.or.us](mailto:Rhonda.Restau@lebanon.k12.or.us) or give me a call at 541-259-8815 and I will give you a username and password.